HERNDON TOWN COUNCIL
Regular Meeting Minutes
Tuesday, February 24, 2026

1. Call to Order

Mayor LeBlanc called the February 24, 2026, Town Council meeting to order at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Keven LeBlanc; Vice Mayor Clark Hedrick; and Councilmembers Cesar del Aguila; Kelvin Garcia; Michael T. Lloyd; and Alex Reyes.

Councilmember Naila Alam was absent.

Staff present during the meeting: Dan Hoffman, Town Manager; Kirstyn Barr Jovanovich, Deputy Town Manager; Lesa Yeatts, Town Attorney; Scott Robinson, Director of Public Works; Lisa Gilleran, Director of Community Development; Marjorie Sloan, Director of Finance; Sergeant David Forbach, Herndon Police Department; and Amanda Kertz, Town Clerk.

2. Pledge of Allegiance to the Flag of the United States of America

Mayor LeBlanc welcomed Herndon High School student interns attending the meeting and recognized them for their participation in the Town's internship program. The interns joined Council in leading the Pledge of Allegiance.

Determination of a Quorum

Mayor LeBlanc determined there was a quorum of six Councilmembers present.

Mayor Announcements

Mayor LeBlanc announced upcoming Parks and Recreation events, including:

- Kids Trout Fishing Derby: Saturday, March 21, behind the Herndon Police Station at 397 Herndon Parkway.
- Puzzle Palooza: Sunday, March 22, Herndon Community Center.

Mayor LeBlanc reviewed the upcoming Town Council meeting schedule, noting that the frequency of meetings would increase during the budget season. The next work sessions are on March 3 and March 10, followed by a regular meeting on March 24.

Comments and Disclosures for the Record

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Mayor LeBlanc asked Amanda Kertz, Town Clerk, if she received comments for the record or signed disclosure declarations from Council.

Ms. Kertz stated that comments were entered into the record on item 3(b) Water and Sewer Fund Capital Plan Update. The Town Clerk did not receive additional public comments or disclosures on any other items listed on that meeting's agenda.

3. Presentations/Reports/Comments

a. Proclamation to recognize Women's History & Gender Equality Month

Mayor LeBlanc read the proclamation recognizing the month of March as Women's History and Gender Equality Month into the record.

b. Water and Sewer Fund Capital Plan Update - Presentation by Davenport & Company

Mayor LeBlanc recognized Marjorie Sloan, Director of Finance, for the presentation. Ms. Sloan provided opening remarks and introduced Kyle Laux and Austin Sachs, consultants with Davenport and Company, who presented a PowerPoint summarizing the water and sewer fund capital plan.

Mr. Laux stated that the Town's Water and Sewer Utility Enterprise System (the "Water and Sewer System") continues to operate as a self-supporting system, consistent with AAA bond rated local governments. Mr. Laux presented the multi-year financial plan, which aimed to maintain financial strength and sustainability in the Water and Sewer System. The consultants reviewed historical financial performance, reserve levels, debt service policies, capital improvement needs, and projected rate impacts associated with future infrastructure investments.

There was discussion among the Council and consultants on this item, including:

1. Projection of availability fees over the next five years and whether current fee structures should be evaluated.
2. Projects included in the Capital Improvement Program (CIP) related to water and sewer that could impact the proposed rates.
3. The need for enhanced communication with residents explaining historical context and reasons for water and sewer rate increases.
4. Comparison with neighboring jurisdictions, which showed that the Town has among the lowest rates in Northern Virginia.
5. Borrowing assumptions and external market pressures that affect long-term financial models.
6. Outreach strategies to ensure rate information reaches multifamily residents

and all utility customers.

Mayor LeBlanc noted that additional detailed discussions would occur during upcoming budget work session meetings.

c. Town Manager Report

Dan Hoffman, Town Manager, thanked the Herndon Police and the Department of Public Works for their preparation and response during the recent snow event.

Mr. Hoffman expressed appreciation for the work that the Town Council and Planning Commission did during the February 17 joint work session. Regarding the housing study, he stated that staff plans to bring forward potential interim housing policies for the Council to consider soon. He noted that community engagement remains critical to the upcoming projects discussed at the joint work session.

d. Councilmember Comments

Councilmember Garcia: wished good luck to the Herndon High School boys' basketball team at an upcoming game.

Councilmember Lloyd: welcomed the Herndon High School interns and encouraged their continued engagement with the Town.

Councilmember Reyes: echoed Councilmember Lloyd's welcome to the interns and encouraged them to reach out to Council if they had any questions.

Councilmember del Aguila: echoed welcoming remarks to the interns and agreed with the Town Manager's comments on the joint Town Council and Planning Commission work session.

Councilmember del Aguila thanked Mayor LeBlanc for participating in an event with a dignitary from the Italian Embassy with the Green Lizard Foundation.

Vice Mayor Hedrick: echoed his colleagues' comments thanking staff for their recent snow removal efforts.

Vice Mayor Hedrick echoed his colleagues' comments about the joint Town Council and Planning Commission work session, which he was able to attend remotely. He looked forward to the two bodies working together in the future.

Mayor LeBlanc: echoed his colleagues' comments thanking staff for their response to the winter storm.

Mayor LeBlanc shared that February 22 through 28 was Engineers Week and he expressed appreciation to the engineers on Town staff. He thought that the

importance of engineers in navigating Herndon's future was reflected in the discussions that occurred at the joint work session.

Mayor LeBlanc reflected on recognizing Black History Month in February, stating that he has enjoyed visiting several black-owned businesses. He provided comments emphasizing the importance of community building in Herndon.

4. Comments from the Audience

Mayor LeBlanc reviewed the process and asked those who wanted to provide Comments from the Audience to come forward.

The following individuals provided comments:

1. Steve Mitchell, 1291 Monroe Street, Herndon: provided comments on: (1) recent Town Council and Planning Commission joint work session; (2) ongoing traffic concerns at the intersection of Monroe Street and Herndon Parkway; and (3) recent meetings the Town Manager held with downtown businesses on snow removal; expressing an interest in participating in future discussions about the downtown.

5. Consent

a. Resolution 26-G-09 to adopt the proposed updated language for the Town of Herndon Purchasing Policy and Procedures

b. Resolution 26-G-10 to initiate consideration of a Zoning Ordinance Text Amendment ZOTA #26-01 to amend Chapter 78 (ZONING) Section 78-141.8 (Sign Standards for Planned Development—Transit Related Growth Districts) and Section 78-180 (Definitions) to update sections to include standards for signage in the Herndon Transit-Oriented Core (HTOC)

c. Resolution 26-G-11 to repeal Resolution 26-G-07 to declare a State of Local Emergency

d. Resolution 26-G-12 to appoint a member to the Planning Commission

e. Resolution 26-G-13 to appoint the Town of Herndon's alternate members to the Committee for Dulles and the Northern Virginia Regional Commission

f. Approval of the January 13, 2026, Town Council Work Session Minutes

g. Approval of the February 3, 2026, Town Council Regular Meeting Minutes

On motion of Councilmember del Aguila, seconded by Councilmember Garcia, the Consent Agenda items were approved and carried by a 6-0 roll call vote, as presented, without comment. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

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6. Adjournment

There being no further business, Mayor LeBlanc adjourned the February 24, 2026, Town Council Regular Meeting at 8:03 p.m.

Amanda E.M. Kertz
Town Clerk

Minutes approved by Town Council: _____

[Note: Approved resolutions and ordinances are on file in the Town Clerk's office.]

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